

## MEMORANDUM

**TO:** Members of the Early Learning and School Readiness Commission

**FROM:** Dr. Suellen Reed, Co-Chair  
Mary Downes, Co-Chair

**DATE:** August 17, 2004

**RE:** August 24, 2004 ELSR Commission Meeting

During the July 27, 2004, meeting of the Early Learning and School Readiness Commission, a framework for the work of the Commission was presented to members. The focus for the July meeting was the PreK-Kindergarten strand and the accompanying seven strategies within this strand. After a period of discussions, Commission members prioritized their initial work to three key strategies: full day Kindergarten, support for full-day Kindergarten for all children; improve quality and coordination, improve quality and coordination of early education and school readiness services including child care (home and center-based), preschool, family support services and programs; and ensure access, make sure every child has access to high quality programs that help prepare them for school (early education and school readiness services including home and center-based child care, preschool, family support services and programs). Assurances were given that the other strategies were not going away, but were simply tabled for now.

At next week's meeting we will revisit the PreK-Kindergarten strand and begin talking about the second strand, Professional Development and Reading. Again relying on your expertise and experiences, strategies within this strand will be discussed and prioritized to help determine policy actions and strategies for the initial recommendations to the Governor and the Superintendent of Public Instruction.

Please find attached to this email the minutes from the July meeting and the agenda for the August 24, 2004 meeting. We will once again meet in Conference Room B of the Indiana Government Center South from 1:30 p.m. – 3:30 p.m. Please get in touch with Kathy Politz if you have not yet received the materials from the Trust for Early Education (TEE).

We look forward to our meeting next week. Should you have any questions or find that you are unable to attend this meeting, please contact Kathy Politz at 317-232-9154 / [kpolitz@doe.state.in.us](mailto:kpolitz@doe.state.in.us) or Ted Maple at 317-464-4400 X 17 / [tedm@che.state.in.us](mailto:tedm@che.state.in.us).